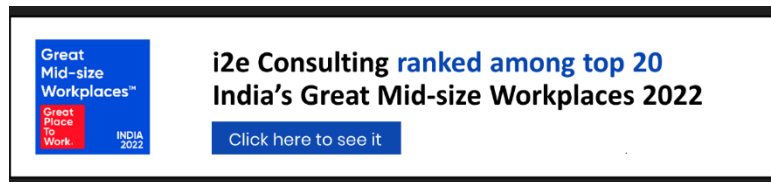


How To add Great Place to Work signature in Outlook

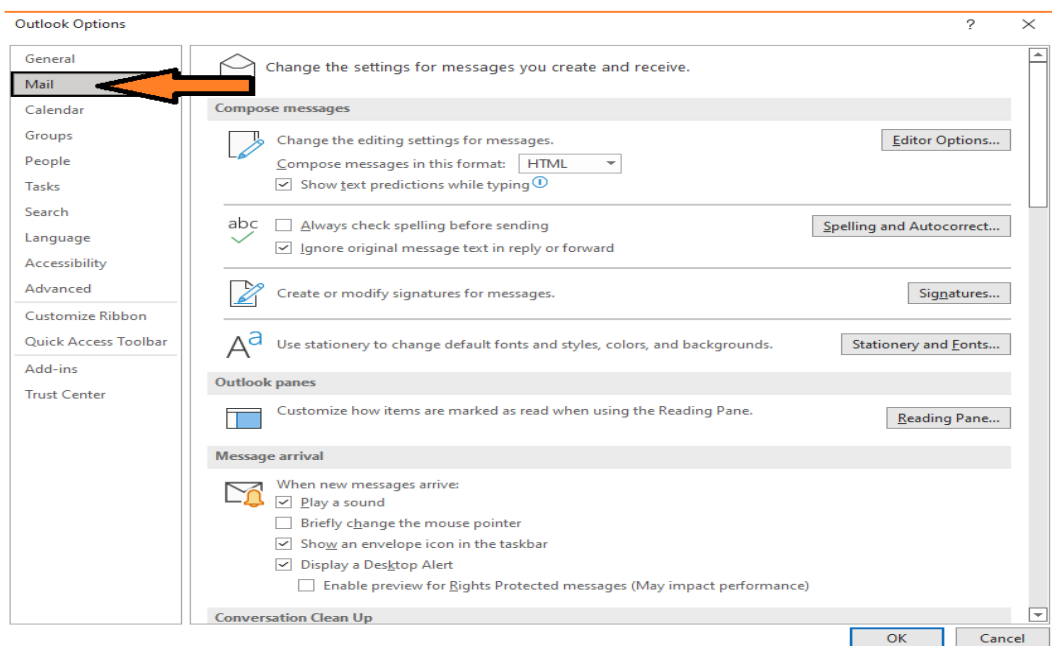
Introduction

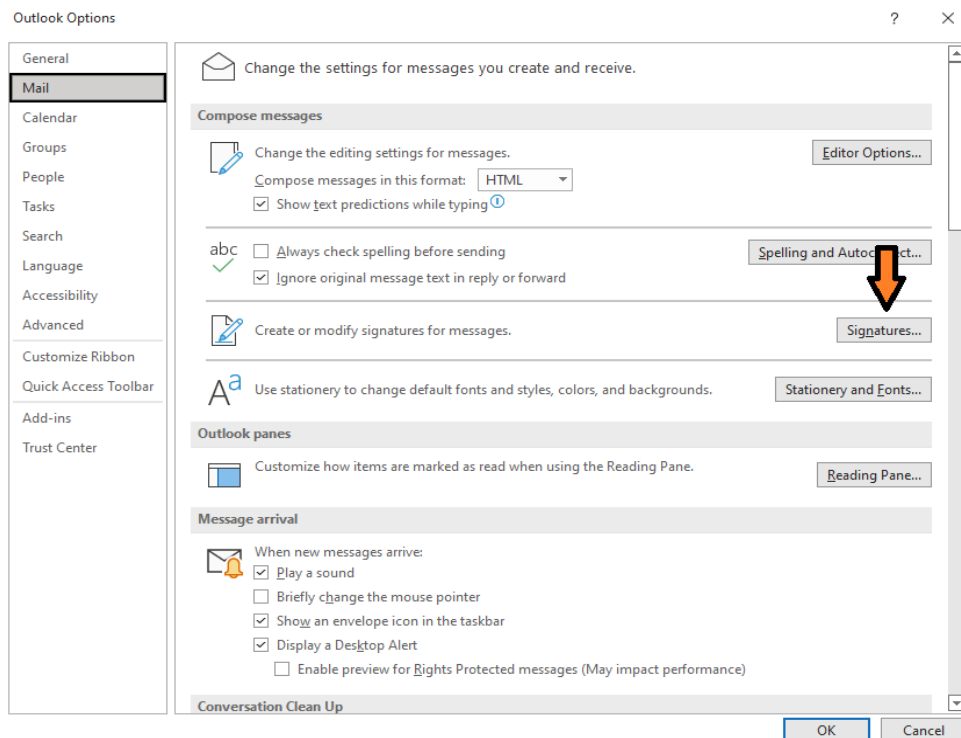
This Guide provides information on how to configure **GREAT PLACE TO WORK** signature in outlook on your local machine.

Step 1: Save the image of great place to work which is attached in the mail.

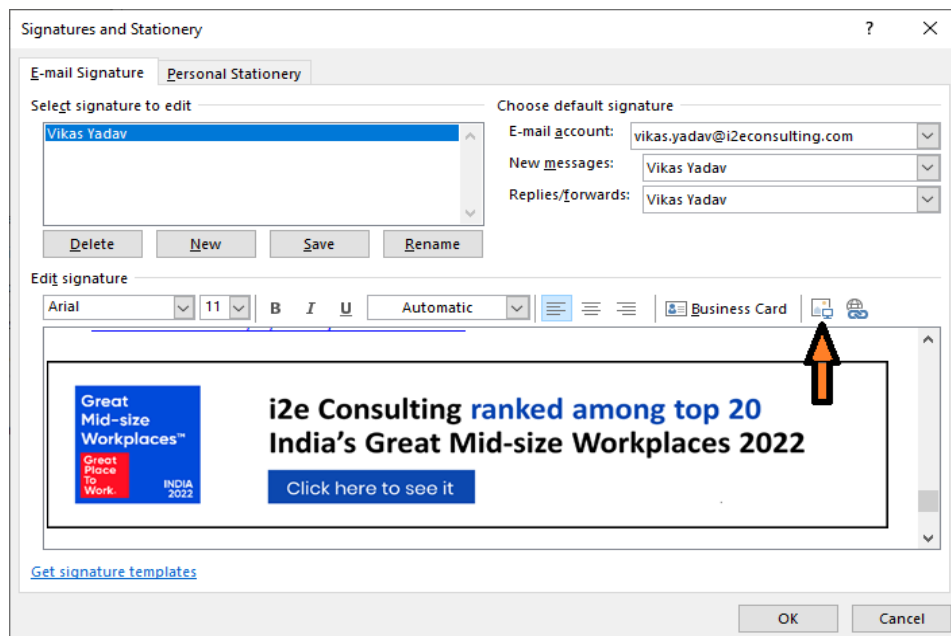


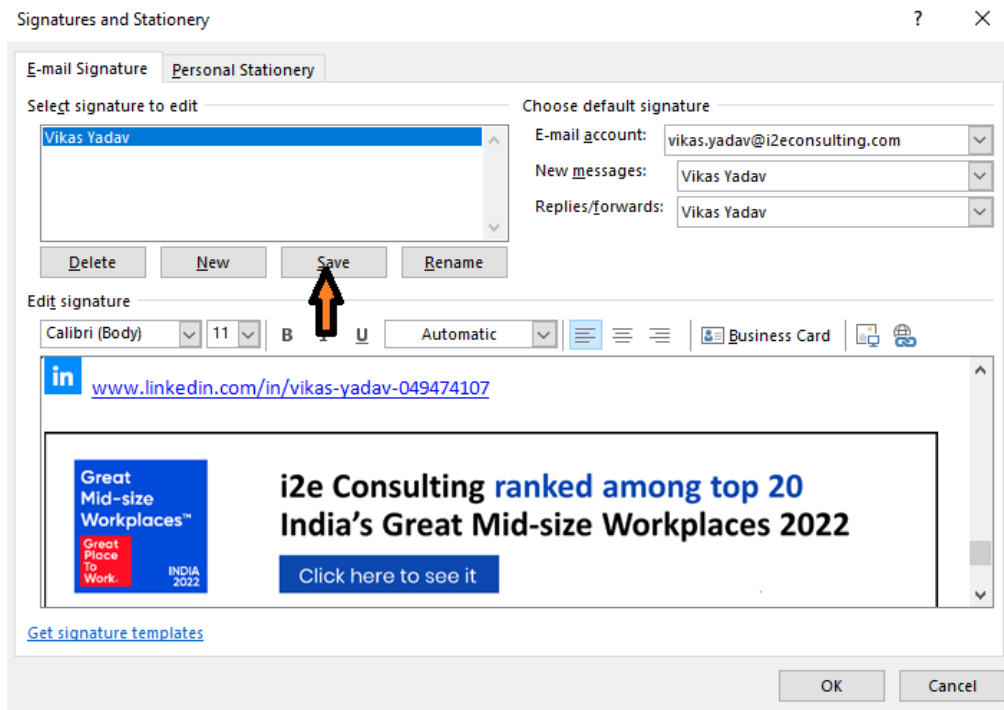
Step 2: open your outlook application> go to **File option**>>click on **option button**>>then click on **mail option**>> click on the **signature button**.



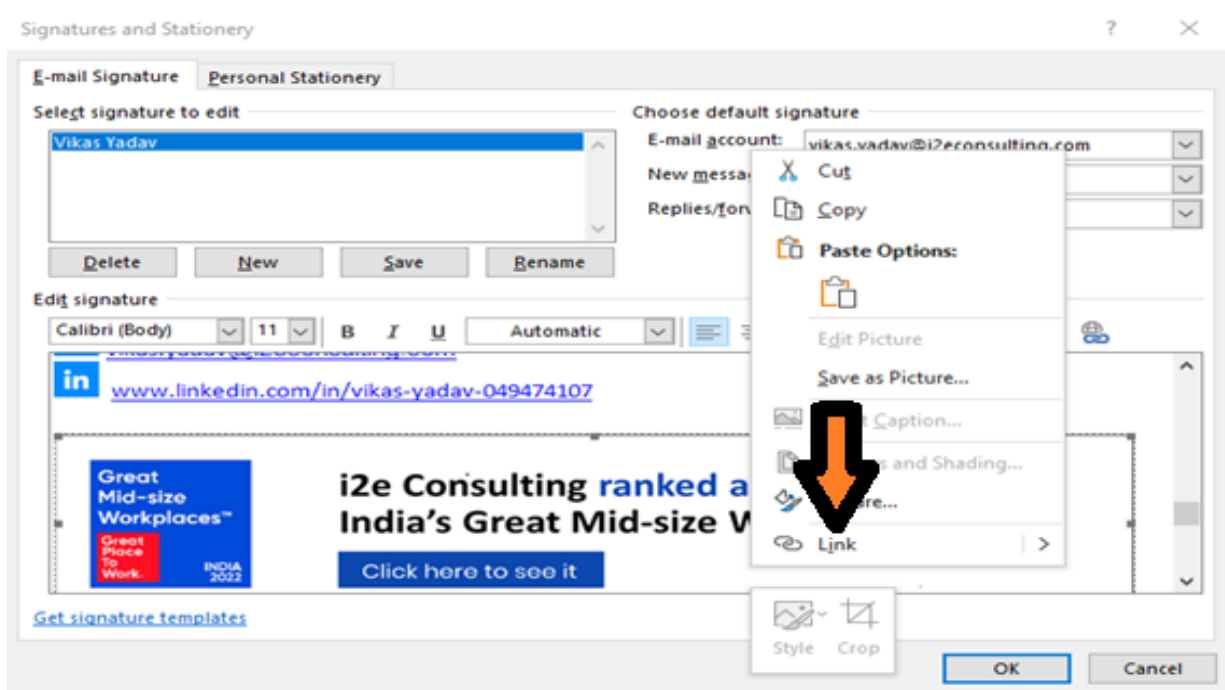


Step 3: Click on the **image icon option**>>upload the image attached in the mail>> and click on the **save button**>>click on the **OK button**.

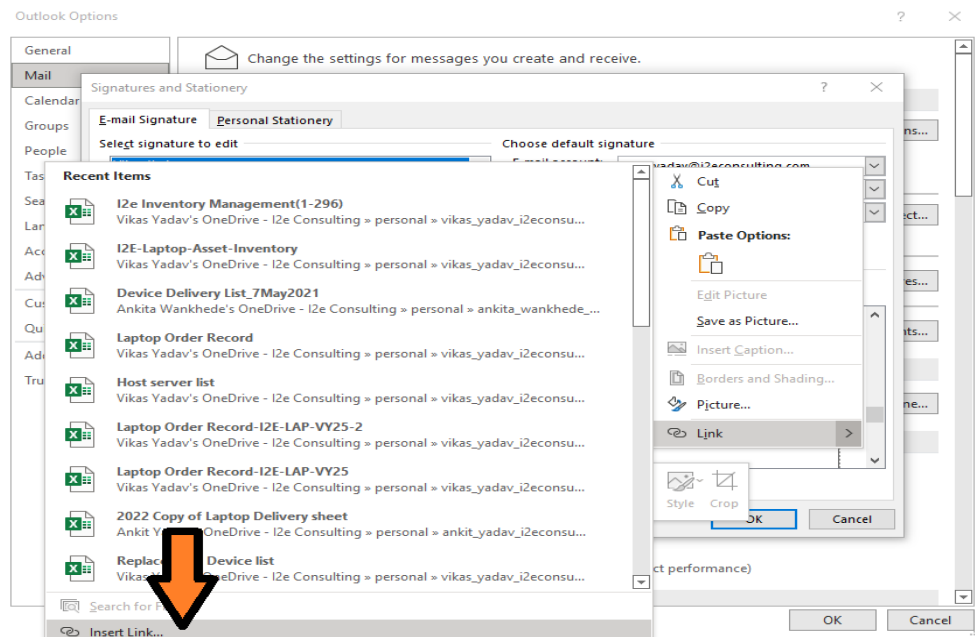




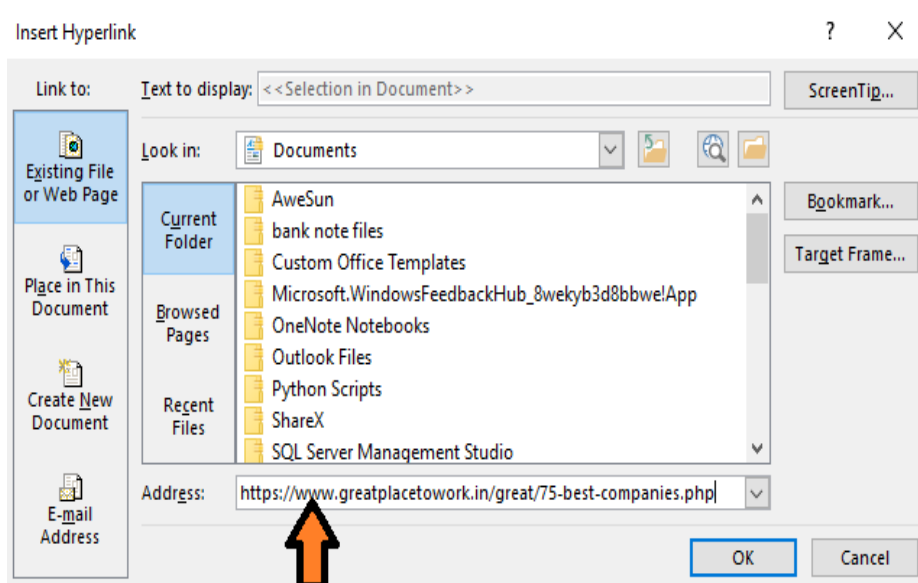
Step 4: once the image is uploaded in signature wizard>>right click on the image>>select link option.


















Step 5: click on insert link option



Step 6: copy the URL: <https://www.greatplacetowork.in/great/75-best-companies.php>>>Paste it in Address option>>click on ok option.



Once you click on OK button the new Great Place To Work image and link will be saved and it will automatically appear on your emails.

File	Message	Insert	Options	Format Text	Review	Help	Table Design	Layout
 Paste  Cut  Copy  Format Painter		<div>Calibri (Bod) 10 A[^] A^v</div> <div>B <i>I</i> <u>U</u>      </div> <div>Basic Text</div>			 Address Book  Check Names		 Attach File  Link  Share	
<div>Send</div>		<div>To</div> <div>Cc</div> <div>Subject</div>						



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India's Great Mid-size Workplaces 2022**

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